



The attached document contains a sample format for your Letter of Authorization allowing Independent Container Line, Ltd. to file your Electronic Export Information in AES. Please copy the information on page 2 onto your letterhead, sign, and include a witnessing signature. Below contains certain information regarding filing of an EEI, Marine Insurance and Use of Wood Packing Material for your consideration. Please call if you have questions regarding these or any other exporting matters.

****After completion of this Letter of Authorization, kindly fax a copy to us and send the original via mail to ICL, 5620 Cox Road, Glen Allen, VA 23060.**

****Important note regarding Licensed Cargo****

If your shipment is comprised wholly or in part of Licensed Cargo, ICL will not be able to file the EEI on your behalf.

Special Notes to Exporters

There are many aspects that need consideration when arranging export shipments to your overseas customers. Three of the most important and often overlooked items are mentioned below. We urge you to pay close attention to these items when making your export plans.

****ELECTRONIC EXPORT INFORMATION****

The great majority of export shipments require an EEI to be filed with U.S. Customs and the U.S. Census Bureau. There are 2 ways of fulfilling this requirement.

- 1- File it electronically via the Government website: <<https://www.cbp.gov/trade/automated>> and provide ICL the filing number.
- 2- Authorize ICL to file the EEI on your behalf. ICL will perform this service under the terms and conditions of Tariff 009 / Rule 10-22.

Marine Insurance

Ocean Carriers are limited on their amount of liability and the purchase of Marine Insurance is a way of protecting your international shipment from claims involving loss or damage for the full value of the cargo. We'll be glad to provide you with more details & costs to purchase Marine Insurance

Letter of Authorization

This letter hereby authorizes Independent Container Line, Ltd. to prepare our Ocean Bills of Lading & to file the Electronic Export Information on our behalf with the U.S. Customs Service & the Census Bureau under the terms and conditions of Tariff 009 / Rule 10-22. We hereby confirm that all cargo that will be tendered to ICL is not licensed cargo.

Date: _____

Authorizing signature: _____

Print Name: _____

Title: _____

Witness: _____

Print Name: _____

Use of Wood Packing Material

Export shipments destined for countries within the European Union are subject to special requirements concerning wood packing material (including, but not limited to pallets, skids, crates, cases, etc.). You should be aware of the specifics before shipping to prevent lengthy delays in the European port or possible rejection as well as substantial additional costs.

The U.S. Department of Agriculture has addressed this issue and information can be found at their website: <http://www.aphis.usda.gov/>.

*Please call ICL Customer Service (888)-425-9701 for assistance.
Thank you for your support of Independent Container Line.*

Please acknowledge receipt of this information by signing and dating below. This should be faxed and mailed to ICL with the Letter of Authorization as discussed on Page 1.

Received _____ **Dated** _____